



Lilac Suede Client Contract

Thank you for choosing Lilac Suede as your wedding stationery designer.

Lilac Suede is a custom invitation boutique. We specialize in creating wedding stationery, birth announcements and everything in-between. We'll give you the look you want, with the budget you desire and 100% satisfaction of your product. You get to pick the color, font and design, we just create it.

All designs are custom created or you have the option to choose from our showroom. We will provide you with **up to** five different designs per piece of stationery. You have the final say before anything gets printed and are able to look at the designs at any time via e-mail or by appointment. Once you've received the designs, you can mix and match colors, fonts, layouts and sizes; you can also do this with items from our showroom collection. Lilac Suede will make your invitations be exactly what you are dreaming of, because *making you smile, makes us beam.*

Lilac Suede has the right to showcase all stationery on our website and at any marketing event or website, after your event date.

Lilac Suede will provide you with your invitations and all envelopes, both inner (if requested, for a fee) and outer along with a postcard response card or response card with envelope (if requested, and for a fee), a reception card of your choosing, and any additional invitation pieces needed. All stationery items will be cut to size with the option of Lilac Suede assembling your invitations for an additional fee. (This is for pocket, matte, and/or invitation assembly only.)

We will work with you in any way possible to ensure things get done on time however; **any order that begins production 16 weeks prior to the wedding date will require an additional \$100 rush fee.** If any changes are made to ANY piece of stationery after you have given the final OK, you are responsible for all extra design time, materials and/or print costs incurred.

All invitations should be mailed out six to eight weeks prior to your wedding. We would like to give you your invitations at least twelve –nine weeks prior to your wedding and would like to start the process as early as possible. However, this does not always happen.

Programs, place cards, thank you cards, and any additional items needed aside from invitations for creation **must start within six (6) weeks of your wedding date**, and **must be approved three (3) weeks** (21 days) prior to your wedding date. Placecards need to have design approval, as stated above, but we understand if all guest names are not given until one (1) week prior to your wedding. If we do not have all information/approvals at this time

we will require an additional **\$75 fee for a rush order.**

Note to Customer: While pockets are beautiful and give a finished presentation look, they are expensive, starting at \$0.89/pocket, not including the remaining invitation pieces. (Select pockets, can be hand---made.)

An order form and down payment **must be** filled out/received in completion before Lilac Suede will begin working on your invitations. Sample designs will not be given without a non-refundable down payment.

Again, thank you for choosing Lilac Suede; we can't wait to create your dreams.

An \$85 non---refundable fee is required to begin the production of your invitations, if you are doing pockets we ask for \$175.00. The remaining cost is due at the time of pick---up.

This is a binding contract between Lilac Suede and _____.
Should you decide to forgo using Lilac Suede for your stationery needs, all supplies and designs become the property of Lilac Suede. This contract is for the design and printing of invitations only and does not include assembly or envelope addressing (as these are additional fee items). This contract is also for any additional pieces stated within the order form that you may require such as programs, placecards or thank you cards.

Client Signature: _____

Amanda Fredrick _____

Date: _____

Amanda Fredrick
Designer/Owner
Lilac Suede